Administrative Services Committee Thursday, February 26, 2009

Minutes

Members Present: Barbara Chick, Chairperson, District 6 Council Member

Darren Lathen, District 8 Council Member Laura Perkins Cox, District 2 Council Member

Guests Present: Rick Williams, Mayor Pro Tem, District 7 Council Member

John Willis, District 5 Council Member

Staff Present: Priscilla Wilson, Senior Managing Director & Staff Liaison

Martin Glenn, Deputy City Manager

Brad Neighbor, City Attorney

Neil Montgomery, Senior Managing Director

Mitch Bates, Police Chief

Richard Briley, Managing Director

The meeting was called to order at 5:06 p.m. by Chairperson Barbara Chick.

Approval of Minutes

The minutes of the January 15, 2009 meeting were reviewed and approved.

No Parking on Residential Streets

Mitch reviewed the recently developed ordinance by the City of Richardson.

- > They have had 19 complaints, 2 citations since the ordinance was established
- ➤ Enforcement is between the hours of 2:00 a.m. 8:00 a.m.
- > They follow up only on a complaint basis for parking adjacent to residential lots that are restricted to residents
- ➤ 1st complaint/offense notice; 2nd complaint/offense notice; 3rd complaint/offense citation

The committee expressed concern of how to enforce such an ordinance when citizens have visitors over, or for subdivisions with no backyard entrances or homes with several drivers (i.e. parents, 2-3 children, etc.)

There was also concern for citizens who have neighbors' cars in front of their house on a regular basis.

Brad indicated there are a few issues with the Ordinance, such as:

 You're either lawfully or unlawfully parked because it's public property (public right of way)

- You have to be a resident or occupant –How do you define if you're a resident or occupant?
- How to prove that the individual is not an occupant or resident

Rick recommended that we develop an ordinance that is complaint driven and which the complainant must provide the license plate number of cars that are authorized to be in front of a neighbor's house.

Mitch indicated that if we develop such a directive, it would be the Police Department to enforce it. He also recommends that the complainant should be the one to sign the ticket and assume some responsibility for the complaint.

Barbara recommended that the committee postpone discussion until next meeting and allow Brad time to gather additional information from other cities.

Permits for Carnivals

John asked the committee to review the City's practice for approving carnival permits.

- Other cities have come up with processes that more appropriately regulate the permitting process
- ➤ John is recommending that the City better regulate the permitting of carnivals and strengthen the permitting ordinance in terms of requiring property insurance, liability insurance coverage, proof of equipment inspection, that sales taxes on concessions be paid, sex offender background check, that they clean after themselves, etc.

Neil provided information on other cities' special events permit process.

Neil recommended that staff compare the City of Thornton's ordinance with the City of Garland ordinance and make recommendations for a revised ordinance.

Arcades as a Secondary Use

Brad indicated that we can't ban arcades, but we can define them (i.e. laundry mat). Barbara recommends that there be more regulation on arcades that protects the neighborhood.

There was discussion on whether the decision of arcades as a secondary use should be based on the number of machines in the business or the amount of square footage used in the business for the machines.

After thorough discussion, the committee decided no action was needed.

Future Agenda Items

- No Parking on Residential Streets
- Permits for carnivals

The meeting adjourned at 6:32 p.m.

Respectfully Submitted By:		_on
	Priscilla Wilson	
Approved By:		on
	Barbara Chick Chairwomar	 1