CLEAN FLEETS NORTH TEXAS RECOVERY ACT PROJECT Monthly Project Status Report

1. Performing Party Name: City of Garland

2. Reporting on Scope Activity Number(s): ARRA-CFNT-01

3. Reporting Period (month): June 2011

4. Description of work/grant activities completed during this month.

All vehicles have been delivered to the city and the city's fleet services has processed each vehicle and currently making ready for service. The vehicles upon making the rounds to the general employee population for brief ride and drives will be assigned to home departments. The four (4) departments are Office of Environmental Quality, Garland Power and Light, Environmental Health and Building Inspection. Vehicle wraps continue to be worked on and we are awaiting final approval by management as to the designs. Also a talking points document has been developed on the features of the Volt that will be used to coordinate the delivery of a consistent message to various audiences.

The following monthly performance table is provided:

Departments	MPG (Lifetime)	Miles Driven (History)	Percent of time driven in Electric Mode
Office of Environmental Quality	102	294	63
Garland Power and Light	250+	141	98
Environmental Health	105	98	37
Building Inspection	152	88	69

5. Dollar amount of work/grant activities completed during this month.

\$0.00

6. Describe any problems or difficulties encountered.

No problems this month.

7. Are the difficulties impacting your project deliverables or timeline?

N/A.

8. Discussion of work/grant activities to be completed during the next reporting period. Approval of vehicles wraps by management and at least 50% installs completed. Formation of an internal city "Volt Committee" comprised of departments who will be allocated one of the vehicles. 9. Are you a Certified Disadvantaged Business Enterprise (DBE)? Yes _____ (if yes, attach Certification) 10. If you answered yes to question 9, what type of business enterprise (check all that apply): Historically Underutilized Business (HUB) Small Business Enterprise (SBE) Labor Surplus Area Firms (LSAF) Woman-owned Business Enterprise (WBE) Minority-owned Business Enterprise (MBE) ______ 11. Performing Party Contractor information: Not Applicable. Name & Address (City, State, Zip Code-4 digit) Dollar DUNS# Product **DBE Certification** Value Code (attach Certificate) HUB SBE WBE MBE **LSAF** HUB SBE **WBE** MBE **LSAF** HUB SBE **WBE** MBE LSAF_ HUB SBE WBE MBE LSAF HUB SBE **WBE** MBE LSAF Contact information of person completing report: Print Name: **David Jacobs** Telephone: (972) 205-2490

Email Address:

djacobs@garlandtx.gov

Certification Statement.

I certify to the best of my knowledge and belief that the data provided on this Monthly Project Status Report are correct and complete, and in compliance with all provisions of the Agreement.

PERFORMING PARTY

Signature

<u>David Jacobs</u> Print Name

<u>06/13/2011</u> Date

CLEAN FLEETS NORTH TEXAS RECOVERY ACT PROJECT Monthly Project Status Report

1. Performing Party Name: City of Garland

2. Reporting on Scope Activity Number(s): ARRA-CFNT-08

3. Reporting Period (month): June 2011

4. Description of work/grant activities completed during this month.

All vehicles have been delivered to the city and the city's fleet services has processed each vehicle and currently making ready for service. The vehicles upon making the rounds to the general employee population for brief ride and drives will be assigned to home departments. The four (4) departments are Office of Environmental Quality, Garland Power and Light, Environmental Health and Building Inspection. Vehicle wraps continue to be worked on and we are awaiting final approval by management as to the designs. Also a talking points document has been developed on the features of the Volt that will be used to coordinate the delivery of a consistent message to various audiences.

The following monthly performance table is provided:

Departments	MPG (Lifetime)	Miles Driven (History)	Percent of time driven in Electric Mode
Office of Environmental Quality	102	294	63
Garland Power and Light	250+	141	98
Environmental Health	105	98	37
Building Inspection	152	88	69

Regarding the infrastructure portion of grant the process has been slowed by change in Purchasing Director in city along with inability to complete infrastructure specifications due to several internal city reasons. It is a hope that this process will be completed by end of month.

5. Dollar amount of work/grant activities completed during this month.

\$0.00

6. Describe any problems or difficulties encountered.

Internal city problems have created a brief slowdown in the infrastructure portion of grant.

7.	Are the difficulties impacting your project deliverables or timeline?
	No, we should not have a problem by the October 2011 deadline.
8.	Discussion of work/grant activities to be completed during the next reporting period.
	 Procurement of the infrastructure portion of grant Approval of vehicles wraps by management and at least 50% installs completed. Formation of an internal city "Volt Committee" comprised of departments who will be allocated one of the vehicles.
9.	Are you a Certified Disadvantaged Business Enterprise (DBE)? No X Yes (if yes, attach Certification)
10.11.	If you answered yes to question 9, what type of business enterprise (check all that apply): Historically Underutilized Business (HUB) Small Business Enterprise (SBE) Labor Surplus Area Firms (LSAF) Woman-owned Business Enterprise (WBE) Minority-owned Business Enterprise (MBE) Performing Party Contractor information: Not Applicable.
11.	Tenorming Farty Contractor information. Not Applicable.

Name & Address (City, State, Zip Code-4 digit)	Dollar Value	DUNS#	Product Code	DBE Certification (attach Certificate)
GPL crews will install electric recharging infrastructure when received.				HUB SBE MBE LSAF LSAF
				HUB SBE WBE MBE LSAF
·				HUB SBE WBE MBE LSAF
				HUB SBE WBE MBE LSAF
				HUB SBE MBE LSAF

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Print Name:

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-RERFORMING PARTY

Signature

<u>David Jacobs</u> Print Name

<u>06/13/2011</u> Date