

AGENDA

**CITY COUNCIL WORK SESSION
City of Garland
Work Session Room, City Hall
200 North Fifth Street, Garland, Texas
July 17, 2012
6:00 p.m.**

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items are often accompanied by a formal presentation followed by discussion.

**[Public comment will not be accepted during Work Session
unless Council determines otherwise.]**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, TEX. GOV'T CODE.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, TEX. GOV'T CODE.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, TEX. GOV'T CODE.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, TEX. GOV'T CODE.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, TEX. GOV'T CODE.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or
to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, TEX. GOV'T CODE.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; TEX. GOV'T CODE; Sec. 552.133, TEX. GOV'T CODE]

(6:00) 1. Written Briefing:

a. Appointment to the Animal Services Advisory Committee

Mr. Pat Fowler resigned his position as the “public health official” on the Animal Services Advisory Committee (ASAC). Information was posted on the City’s website beginning June 11, 2012 for 14 days in order to provide an opportunity for citizens to apply for the position. Qualified applicants were requested to submit a letter of interest and resume to the City Manager’s Office. Mr. Tony Jenkins, Assistant Director of Environmental Health for Dallas County Health and Human Services, was the lone applicant. Council is requested to appoint Mr. Jenkins to the ASAC at the August 7, 2012 Regular Meeting.

Item	Key Person
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2. Verbal Briefings:

a. Report by the Ad Hoc Committee on City Secretary of the City Council **Mayor**

At the July 2, 2012 Work Session, Council formed an Ad Hoc Committee on the City Secretary of the City Council. The Committee met on July 9 and will present their recommendations to Council on the City Secretary position.

3. Discuss Appointments to Boards and Commissions **Council**

*Morgan Manning – Garland Youth Council (Mayor)
Laura Purser – Garland Youth Council (Campbell)
Stephanie Samuel – Garland Youth Council (Goebel)
Diego Valderrama – Garland Youth Council (Goebel)*

4. Consider the Consent Agenda **Council**

A member of the City Council may ask that an item on the consent agenda for the next regular meeting be pulled from the consent agenda and considered separate from the other consent agenda items. No substantive discussion of that item will take place at this time.

5. Announce Future Agenda Items

Council

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

(6:40) 6. Adjourn

Council

(Estimated time to consider)



Policy Report

APPOINTMENT TO THE ANIMAL SERVICES ADVISORY COMMITTEE

ISSUE

Mr. Pat Fowler resigned his position as the “public health official” on the Animal Services Advisory Committee (ASAC). Information was posted on the City’s website beginning June 11, 2012 for 14 days in order to provide an opportunity for citizens to apply for the position. Qualified applicants were requested to submit a letter of interest and resume to the City Manager’s Office. Mr. Tony Jenkins, Assistant Director of Environmental Health for Dallas County Health and Human Services, was the lone applicant to fill the vacancy.

OPTIONS

- 1) Appoint Mr. Tony Jenkins to the ASAC.
- 2) Reject Mr. Tony Jenkins appointment to the ASAC and request Letters of Interest for the vacant position once again be solicited.

RECOMMENDATION

Staff recommends that Council appoint Mr. Tony Jenkins to the “public health official” position on the ASAC. If Council concurs, this item will be scheduled for formal consideration at the August 7, 2012 Regular Meeting.

COUNCIL GOAL

Defends Rightful Powers of Municipalities
Fully Informed and Engaged Citizenry
Consistent Delivery of Reliable City Services
Safe, Family-Friendly Neighborhoods

APPOINTMENT TO THE ANIMAL SERVICES ADVISORY COMMITTEE

Page 2

BACKGROUND

The composition of the ASAC is set at six members filling various roles (in parenthesis) as required by Section 22.23 of the Code of Ordinances and the Texas Health & Safety Code. Dr Bill Dunn, DVM (licensed veterinarian); Mr. Dennis Wooten, Richardson Supervisor of Animal Services (operator of an animal shelter); Ms. Yvette Diaz, Operation Kindness (representative of an animal welfare organization); Ms. Anita Rushlau (resident of Garland) and; Mr. Robby Neill, Director of Risk Management (county or municipal official) currently sit on the ASAC. The position that had been filled by Mr. Pat Fowler, retired Garland Managing Director of Health (public health official) has now been vacated with Mr. Fowler's resignation.

CONSIDERATION

The ASAC meets at a minimum of three times per year. Jason Chessher, Deputy Director of Health, is the staff liaison to the committee.

ATTACHMENT

Letter of Interest from Mr. Tony Jenkins.

Submitted By:

Richard T. Briley
Managing Director of Health

Date: July 9, 2012

Approved By:

William E. Dollar
City Manager

Date: July 9, 2012



DALLAS COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES
Environmental Health Division

Zachary Thompson
Director

June 20, 2012

City of Garland
Animal Control Services
Diana Oats and Jason Chessher

Dear Ms. Oats and Mr. Chessher:

I am Anthony (Tony) Jenkins and would like to express interest in your vacant position on the Animal Services Advisory Committee.

I have been employed with Dallas County Health and Human Services for the past twenty-five (25) years. I am currently the Assistant Director of Environmental Health where my duties include but are not limited to:

- Animal/Rabies Control
- Vector Surveillance/Control, food, and safety
- Illegal dumping
- Infection surveillance/Control
- On-Site Sewage Facilities (OSSF)

I am a member of the Dallas County Public Health Advisory Committee, and The Resource Conservation Committee of The North Central Texas Council of Governments.

I would be honored to be a member of the Garland Animal Shelter Advisory Committee. My experience and knowledge in animal/rabies control would contribute much value to the success of the Garland Animal Control Program. Additionally, the citizens and animals of Garland would reap great benefits.

Your consideration is greatly appreciated.

Sincerely,

Anthony Jenkins, R.S.
Assistant Director of Environmental Health



City Council Item Summary Sheet

Work Session

Date: July 17, 2012

Agenda Item

Report by the Ad Hoc Committee on City Secretary Position

Summary of Request/Problem

At the July 2, 2012 Work Session, Council formed an Ad Hoc Committee on the City Secretary of the City Council. The Committee met on July 9 and will present their recommendations to Council on the City Secretary position.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

William E. Dollar
City Manager