RATE SHEET

(Effective March 19, 2014)

The Atrium (Includes lobby, ballroom & outdoor courtyard)

	NON-PROFIT	GARLAND RESIDENT	CORPORATE/ NON-RESIDENT
Friday – Sunday (Full Day Only-7 hours)	$1400	$1700	$2100
Monday – Thursday			
Full Day (7 hours)	$700	$800	$900
Half Day (4 hours)	$500	$600	$700
Additional Hourly Rates	$120	$140	$160

The Atrium Lobby (NOTE: Lobby Rental Only Available Monday – Thursday)

	NON-PROFIT	GARLAND RESIDENT	CORPORATE/ NON-RESIDENT
Monday – Thursday			
Full Day (6 hours)	$400	$400	$500
Half Day (3 hours)	$200	$200	$300
Additional Hourly Rates	$120	$140	$160

The Atrium is available for rental during the following hours:

MONDAY – THURSDAY	9:00 AM – 11:00 PM
FRIDAY – SATURDAY	9:00 AM – 12:00 MIDNIGHT
SUNDAY	12:00 NOON – 10:00 PM

NOTICE: (2) Security Officers are required for any group serving alcoholic beverages. The charge is $400 minimum for two security guards. Actual fee is based on bar hours of operation. Security is also required for groups over 300 people, youth-oriented events and at the discretion of the Atrium Director.

NOTE: Please contact Atrium offices for a current list of caterers **BEFORE** contracting with any caterer.

Rev. 3/19/14 PRICES AND CATERERS ARE SUBJECT TO CHANGE WITHOUT NOTICE